

## Vacancy Announcement

### TEACHER

<b>Duration</b>	31 <sup>st</sup> December 2024, local contract, with possibility of renewal
<b>Full time position</b>	40 hours / week
<b>Reports directly to</b>	Tdh Program Manager & Multifunctional Community Centre Director.
<b>Place of work</b>	Multifunctional Community Centre "Te qendrojme se bashku" Kombinat, Tirana, Albania

**Deadline for applications: 5<sup>th</sup> August 2024**

#### GENERAL INFORMATION ABOUT TDH MISSION IN ALBANIA

Terre des hommes (Tdh) Mission in Albania is a non-profit making organization that has been operating for over 30 years in the field of child rights and child protection, being among the main contributors in the establishment and strengthening of a national child protection system in Albania. Tdh Albania is implementing programs in the field of migration and anti-trafficking, child protection and access to justice. Tdh Albania works in close partnership with national and local stakeholders in advocacy, system strengthening and implementation of models of services, approaches and initiatives aiming to improve the wellbeing of vulnerable children, youth, and families.

#### GENERAL INFORMATION ABOUT THE PROJECT

Terre des hommes Albania, through GCERF funding since 2020, has been one of the actors who played a key role in supporting the Albanian government on designing the institutional response to children, youth and mothers returning from Syria in three main levels 1) providing capacity building for frontline professionals specifically targeting child protection workers, social protection staff within the reception center, psychosocial staff in education system; 2) provision of direct assistance to the returnees by ensuring fulfilment of their daily needs though applying the case management approach in the design and implementation of the individual plan designed and managed by the Child Protection Workers; 3) fostering community building, community acceptance and social cohesion for the most vulnerable communities by supporting youth engagement and youth empowerment activities.

In the project "Prevention and Safe Reintegration: Holistic approach and resilience to violent extremism", R&R processes and service provision for returnees through case management approach and scale up the good practice established within the country is a strong component of the intervention, reinforcing R&R interventions and processes which still require more time to ensure both full individual reintegration and the development of necessary community and professional awareness.

Furthermore, the current intervention continues to support empowerment of frontline professionals and duty-bearers in terms of capacity building and offering constant support throughout the R&R process, ensuring sustainability, autonomy and institutionalization of such expertise and practice. Community engagement toward identification of radicalization, treatment, and response, as well as community resilience by engaging youth and those who are most vulnerable to every kind of VE and exposed to violent and abusive behaviors will be another support to social cohesion in country level and scale up of good practices.

To contribute to the above-mentioned system needs as well as present more sustainable approaches Terre des hommes aims to establish during the project timeline through close consultation and coordination meetings with key professionals and stakeholder, municipality of Tirana, the Coordination Centre Against Violent Extremism-CCAVE, Ministry of Health and Social Protection, the National Agency for the Protection and Child Rights a model for Multiuse Multiagency Center in Tirana Municipality.

Tirana Municipal Multiuse Multiagency center, the Center, mandate will be reintegration, prevention and emergency services for returnees and at-risk groups. The center will have specialized and dedicated capacities, resources, programs, and models of work to reintegrate into society individuals exposed to Violent Extremism as well as prevent VE and radicalization of individuals at risk, to ensure a more effective, qualitative, and coordinated response to the needs of returnees and at-risk individuals.

### **PURPOSE OF POSITION:**

To provide educational support and enrichment activities for children and youth within "Të Qëndrojmë së Bashku" Community Center. The teacher will contribute to the reintegration and empowerment of returnees and at-risk groups by fostering a supportive learning environment and promoting social cohesion.

### **MAIN RESPONSIBILITIES**

- Develop and deliver after-school and educational programs tailored to the needs of children and youth in basic education.
- Providing assistance to children and youth in meeting school requirements and improving their academic performance.
- Create engaging lesson plans and activities that cater to different learning styles and abilities.
- Assisting with enrollment and attendance in preschool and primary education, ensuring that children have access to necessary educational opportunities.
- Organizing various activities such as art, sports, music, educational and outdoor games for youth.
- Encourage students to explore their interests and talents through various enrichment programs.
- Foster a positive and inclusive classroom environment where all students feel safe and valued.
- Support the social and emotional development of students by addressing their individual needs and providing guidance.
- Promote respect, tolerance, and understanding among students from diverse backgrounds.
- Collaborate with parents, schools, and community members to support student learning and well-being.
- Participate in community events and initiatives aimed at strengthening social cohesion and acceptance.
- Contribute to the development and improvement of after school and educational programs and activities within the center.
- Work closely with the multidisciplinary team, including social worker, psychologist, and center staff, to implement the work plan and provide coordinated support.
- • Proactive participation in capacity building program and embed the knowledge in the educational programs of the community center.
- Maintain accurate and confidential records of all client interactions and progress.
- Prepare monthly report on student attendance, progress, and participation in after-school activities.
- Ensure compliance with all legal and organizational policies and procedures.
- Keep regular communication with direct and technical supervisors and promptly inform them of any relevant information or issues that arise during implementation.

### **YOUR PROFILE**

- Bachelor's degree in education. A master's degree is preferred.
- Minimum of 2 years of experience in teaching or working with children and youth in an educational or community setting.
- Strong understanding of child and adolescent development, educational principles, and instructional strategies.

- Experience in developing and implementing educational programs and activities for diverse groups of students.
- High level of empathy, patience, and cultural sensitivity.
- Very good knowledge of Albanian and English language.
- Understanding and commitment to the aims and objectives of Tdh and children's rights in Albania.
- Good skills in Microsoft Office.

## TO APPLY

Qualified applicants are encouraged to submit their CV and motivation in English by email to [alb.hr@tdh.org](mailto:alb.hr@tdh.org) including "**Application for After-School Teacher**" in the subject line.

*\*Please note that applications received after the deadline will not be considered. Due to the high numbers of applications, Tdh is not able to respond to everyone individually. Please note that only short-listed candidates will be contacted.*

### Child Safeguarding Policy:

Tdh (including staff members, contractors, consultants) are committed to respect Tdh Risk Management Policies including Child Safeguarding Policy, Safety and Security Policy and Anti-Fraud/Corruption Policy, Whistle Blowing Policy. For more please refer to the following link <https://www.tdh.org/en/about-us/ethics-committments>.

### GDPR compliance:

Your privacy is important to us.

By sending your application, you agree that your personal data will be used in the recruitment process.

Any personal information provided by you during the application process will be treated with confidentiality and used solely for the purpose of evaluating your candidacy for employment. Rest assured that your data will not be shared with third parties without your explicit consent and will be securely stored in accordance with applicable data protection laws.